

CHIEF MEDICAL OFFICER, CORRECTIONAL FACILITY

JOB ANALYSIS BACKGROUND INFORMATION

Date of Study: June 24-26, 2002

Collective Bargaining Identification: M16

Job Analysis Conducted By: Marian Dilley, Staff Services Manager I,
Personnel Examining Section

Mary Sue Bautista, Staff Services Manager I,
Personnel Examining Section

Number of Incumbents: There is 36 incumbents in this classification
per Department of Corrections Filled/Vacant
Position Report dated May 31, 2002.

Names of the Subject Matter Expert(s) and their background:

John J. Stiles, M.D., Ironwood State Prison

Dr. Stiles has been the Chief Medical Officer at Ironwood State Prison for over 8 years. He has worked at the California Department of Corrections for over 9 years.

Michael L. Bendon, M.D, California State Prison, Corcoran

Dr. Bendon has worked for the California Department of Corrections for over 3 years. He has been the Chief Medical Officer at the California State Prison-Corcoran for the same period of time.

CHIEF MEDICAL OFFICER, CORRECTIONAL FACILITY INFORMATION GATHERING

The initial list of tasks and knowledges, skills & abilities statements were identified after conducting a literature review which consisted of:

- California State Personnel Board Chief Medical Officer, CF class specification
- California Department of Corrections Personnel Examining Examination History Folders
- Chief Medical Officer, Correctional Facility class history folder
- State of Nevada class specification for Senior Physician
- State of Nebraska class specification for Medical Services Unit Administrator, Medical Director, Mental Health Programs Director

Other sources were viewed for information (e.g. State of Virginia website, State of Tennessee website, State of North Dakota website); however, the information was not relevant to the job analysis and therefore not included.